



Announcement of Walailak University

Subject : Policy on Remote Working B.E. 2566 (2023)

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With a strong commitment to becoming a sustainable and green university, Walailak University is aware of the significance of addressing climate change, especially for carbon reduction on campus. Aiming to become a model carbon neutral institution, the university issues the current policy on remote working to reduce employee commuting on campus to contribute to the goal of sustainable cities and communities (SDG 11).

By virtue of the provision of Section 24 of the Walailak University Act, B.E. 2535 (1992), Walailak University issues the Policy on Remote Working B.E. 2566 (2023), as detailed below:

1. The policy shall be called "Walailak University's Policy on Remote Working B.E. 2566 (2023)".

2. This announcement shall take effect the next day following the announcement date.

3. All schools, colleges, and offices at Walailak University shall, where possible and appropriate, arrange internal meetings via online platforms.

4. For monthly executive meetings, all the executives, including the president, vice presidents, directors, divisional directors, deans, vice deans, and officers of the office of the president, shall attend the meetings physically. On the other hand, other support and academic staff members who do not hold executive positions should, if possible, attend the meetings through online platforms.

5. All Walailak University staff members at schools, colleges, and offices who want to work remotely must submit remote working requests to the organization's head. The staff are allowed to work remotely on the following conditions:

- (1) Critical weather conditions
- (2) Natural disasters
- (3) Pandemic health crises
- (4) Accidents.

6. This shall equally apply to all Walailak University staff members.

7. The President shall be in charge of the policy implementation in line with this announcement. Any interpretation or operation discrepancies will be finalized and settled based on the president's proposition.

Announcement since 31 October 2023

Announcement Date 2 November 2023


(Prof.Dr.Sombat Thamrongthanyawong)
Acting President of Walailak University